



# ASD Support

## A Foundation For Care



Training Provided By

**IMPACT  
FUTURES**

**Level 4 Lead Practitioner in Adult Care**

Guide and inspire team members in making positive life differences



## Lead Practitioner in Adult Care apprenticeship standard

This level 4 apprenticeship training programme develops the knowledge, skills and behaviours required to lead on the provision of care for adults, enabling them to have control and choice in their lives.

It is suitable for care officers, care supervisors, senior care workers, deputy managers, care coordinators, domiciliary care managers, residential care team leaders and other associated job titles.

At the end of this training programme, you will also be awarded a Level 4 Diploma in Adult Care.

### Entry requirements

You must have been a UK, EEA, or EU resident for at least the past three years to undertake this training programme.

In addition, you must be able to commit to the full length of the programme, and be able to meet the programme modules through your job role.

If you do not have a level 2 or equivalent in Maths and English, you will be required to work towards achieving these qualifications as part of your apprenticeship.

## What is the duration and how will you learn?

Over the duration of 21 months, you will receive a combination of face-to-face and online training and support.

You will undertake an online assessment that will help us to understand your learning style and needs, then we will tailor your learning experience accordingly.

We ensure that you stay on track to complete your programme on time by managing your progress through our state-of-the-art e-portfolio system, Aptem.

## Off the job training

As part of the apprenticeship, alongside your job role, a **minimum of 6 hours per week** of your time in work must be dedicated to improving new skills, knowledge and behaviours.

This can be any time devoted to learning and improving new skills, knowledge and behaviours without interruption, and can include:



Online teaching



Digital learning resources



One to one tuition



Workplace assessment

## End-point assessment

Learnt knowledge, skills and behaviours will be assessed by an independent assessor in your end-point assessment (EPA). This typically involves elements such as:



Observation

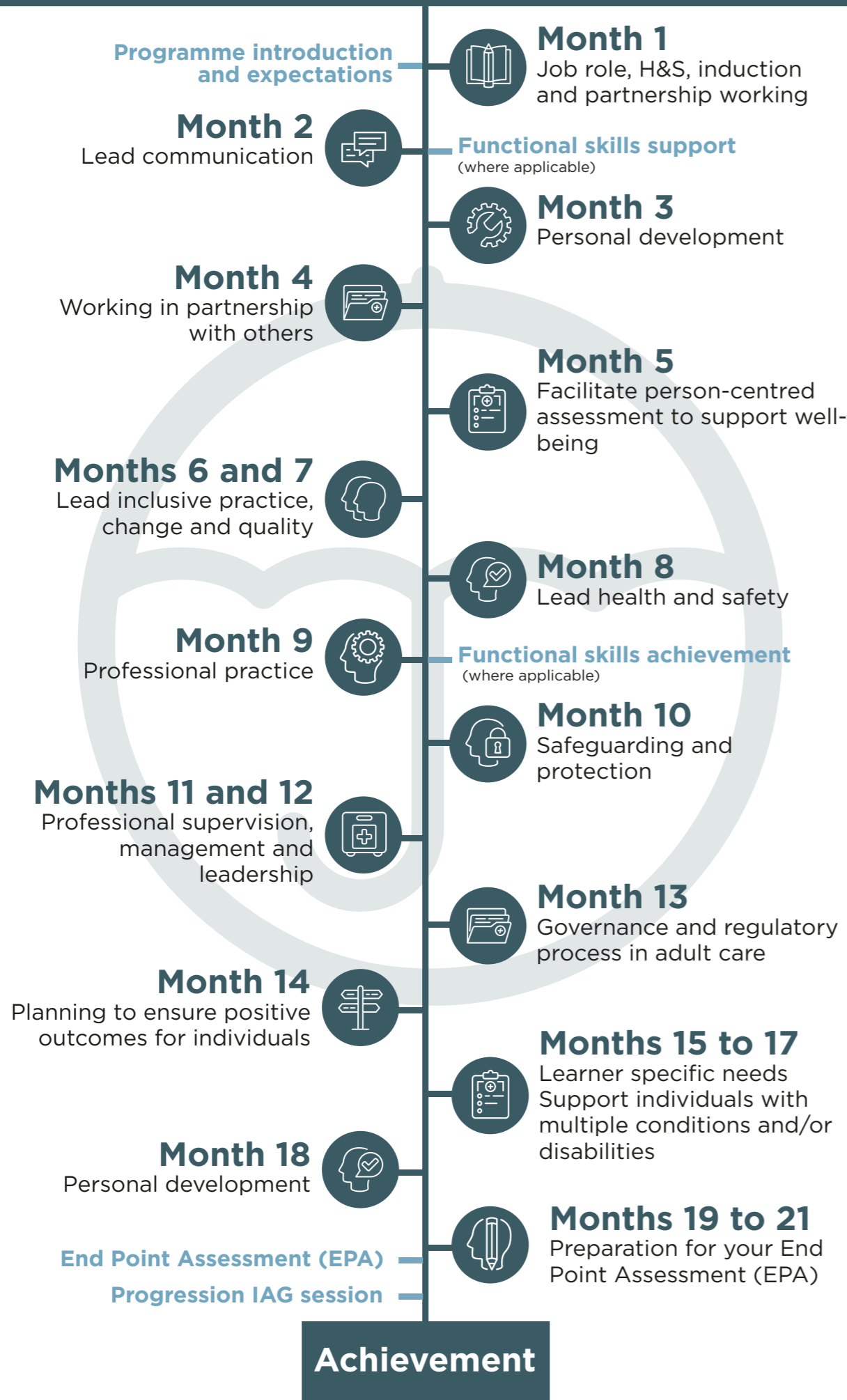


Professional discussion



Portfolio building

# Your apprenticeship journey



## You will learn how to:

### Preserve well-being, dignity and human rights

- ✓ Lead person-centred approaches to promote and maintain health and well-being, contributing to the implementation and reviewing of support plans
- ✓ Mentor and lead colleagues in encouraging individuals to actively participate in the way their care and support is delivered
- ✓ Lead the specialist assessment of social, physical, emotional and spiritual needs of individuals with cognitive, sensory and physical impairments
- ✓ Use your professional judgement, along with statutory frameworks, standards, guidance and Codes of Practice to underpin the safe delivery and assure the quality of services provided
- ✓ Apply risk management policies, accessing specialist help where required
- ✓ Contribute to, promote and maintain a culture which ensures dignity is at the centre of practice, respecting diversity and inclusion.
- ✓ Apply organisational processes to record, maintain, store and share confidential information, adhering to legal and ethical frameworks

### Work innovatively and collaboratively

- ✓ Respond to changes in health and well-being legislation, applying monitoring and reporting models to ensure national and local compliance
- ✓ Adhere to safeguarding procedures and support others in doing so, collaborating with external partners where required
- ✓ Utilise effective inter-agency partnerships to achieve the best health and well-being outcomes
- ✓ Communicate effectively and explore a range of technologies to overcome communication barriers and enhance communications

### Develop yourself and others

- ✓ Develop and sustain professional relationships with others
- ✓ Lead robust, values-based recruitment and selection processes
- ✓ Contribute to the development of an effective learning culture, supporting with the induction process by developing the knowledge of individuals within their role
- ✓ Lead and support yourself and others in professional development through personal development plans

# The 5 pillars of wider learning

## Sustainability



Sustainability is about protecting the future of our environment.

Why do we need to learn about sustainability within an apprenticeship?

Through learning about the world and how to best keep it sustainable, you can be encouraged to safeguard and enhance our natural resources.

Developing your attitudes and behaviours to be more environmentally conscious, you can protect the future of our environment.

## CIAG



CIAG provides us with careers information, advice, and guidance.

Why is the support of CIAG important within an apprenticeship?

To be inspired, as a learner, to be proactive and to believe in your ability to achieve your aspirations.

This support will help you learn about career pathways available to you, and will:

- Increase your knowledge about the world of work
- Inspire you to succeed
- Improve your social mobility and life chances
- Help you make informed decisions

## Cultural capital & personal development



Cultural capital and personal development is about boosting your employability and work and life skills.

Why do we need to understand cultural capital and personal development within an apprenticeship?

Learning about real-life situations and navigating through them will provide you with essential knowledge, that you may need to ensure future success.

This can include: resilience, confidence, time management, finance management, and much more- all important work, behaviour, attitude, and life skills.

## British values, safeguarding & prevent duty



We have a responsibility to keep learners safe during their learning, but we are also responsible for what happens beyond that, too.

### British values:

As our learner, you should understand: your right to make safe choices; the rule of law is there to protect you; you should be respected for who you are (regardless of age, race, gender and background); and you live in a democracy allowing you to be involved in decisions that protect you.

### Safeguarding:

We can ensure that you are supported by the right people at the right time.

### Prevent duty:

We can recognise when targets are preyed upon by extremists and we act, report and get help to stop their recruitment.

## Equality, diversity & inclusion



Promoting equality, diversity and inclusion entails fair treatment and equal opportunities for all learners.

The impact of embedding these integral areas into your learning programme means that you will be more aware of your social responsibility to protect the vulnerable in our wider society. This will enable an inclusive mindset in your work and home life, as you develop and grow in your career.

Understanding how to protect those in our society from abuse and extreme idealisms, will further enable our future living and working lives becoming safer and fairer.

# Level 4 Lead Practitioner in Adult Care

## Modules of learning

### Introduction and partnership working

- Induction into your qualification using Aptem.
- Identify your role within supporting team members during; induction, H&S and partnership working.

### Safeguarding

- The impact of legislation for the safeguarding of adults at risk.
- Lead the response to suspected or alleged abuse.
- Participate in inter-agency joint and integrated services working to protect vulnerable adults.
- Lead and support others in safeguarding.
- The responsibility to safeguard children present in an adult setting.

### Understand professional supervision

- You will understand the purpose of supervision.
- How the principles of supervision can be used to inform performance management.
- How to support individuals through professional supervision & how professional supervision supports performance.

### Governance and regulatory processes in adult care

- The legislation and policies that underpin adult care provision & internal governance within adult care organisations.
- You will understand the legal and organisational requirements for recording information and providing reports.

### Communication

- Understand communication needs and the factors affecting them and how to overcome these barriers.
- How to support the use of assistive technology to enhance communication.
- The importance of confidentiality in interactions with individuals and be able to interact with individuals & convey information to individuals and other.
- Legal and ethical frameworks in relation to confidentiality and sharing information.

### Professional practice

- Understand theories, values, principles and statutory frameworks that underpin practice within care.
- How duty of care contributes to safe practice.
- How to address conflicts or dilemmas that may arise between an individual's rights to choice and control and the duty of care.
- Be able to apply values, principles and statutory frameworks that underpin service provision in own area of work.

### Professional management and leadership

- The relationship between professional management and leadership, the skills of professional management and leadership in health and social care or children and young people's settings & the impact of policy drivers on professional management and leadership in health and social care or children and young people's services.
- Theories of management and leadership and their application to health and social care or children and young people settings

### Support planning

- The theories and principles that underpin outcome based practice.
- The value of assistive living technology in developing a support plan.
- Be able to develop a support plan to meet the identified needs of an individual.
- Facilitate the implementation of support plans in partnership with the individual and others & facilitate a person centred review of support plans in partnership with the individual and others.

### Lead inclusive practice, facilitate change & manage quality

- Understand equality, diversity and inclusion.
- How inclusive practice supports equality and diversity.
- How to promote equality, diversity and inclusion.
- Be able to work in a way that supports equality and diversity.
- How to contribute to quality assurance.

### Lead health & safety

- Understand own responsibilities and the responsibilities of others, relating to health and safety.
- How to carry out own responsibilities for health and safety.
- Be able to work safely in care, manage risk & support others to work safely in relation to health and safety.

### Module 9: Support individuals with multiple conditions and/or disabilities

- Understand the impact of multiple conditions and/or disabilities on individuals.
- Understand own role in supporting individuals with multiple conditions and/or disabilities.
  - Understand the support available for individuals.

**Let's make an impact**

### Personal development

- What is required to be competent in own work role.
- Be able to reflect on practice, evaluate own performance, use reflective practice to contribute to personal development, agree a personal development plan, use evidence based practice.

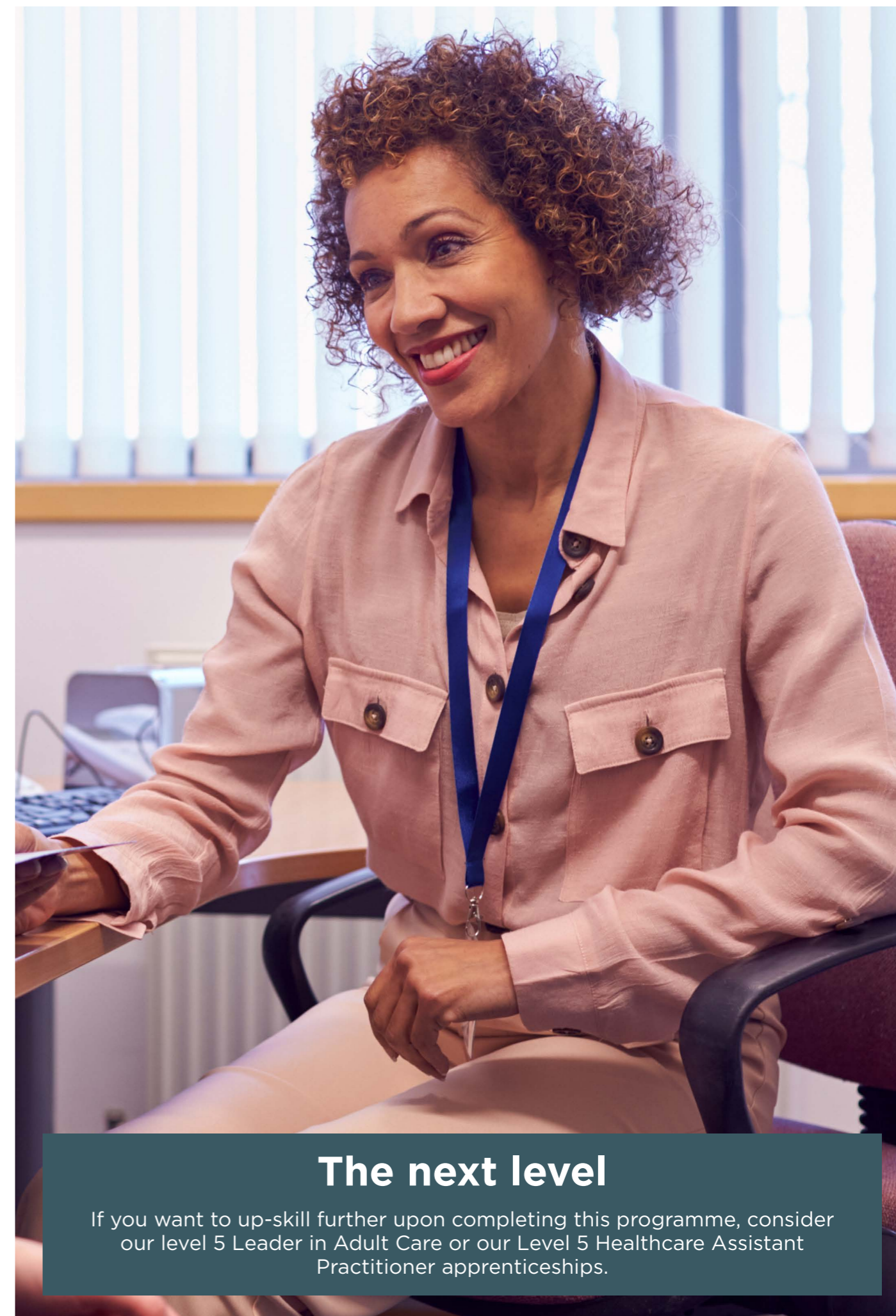
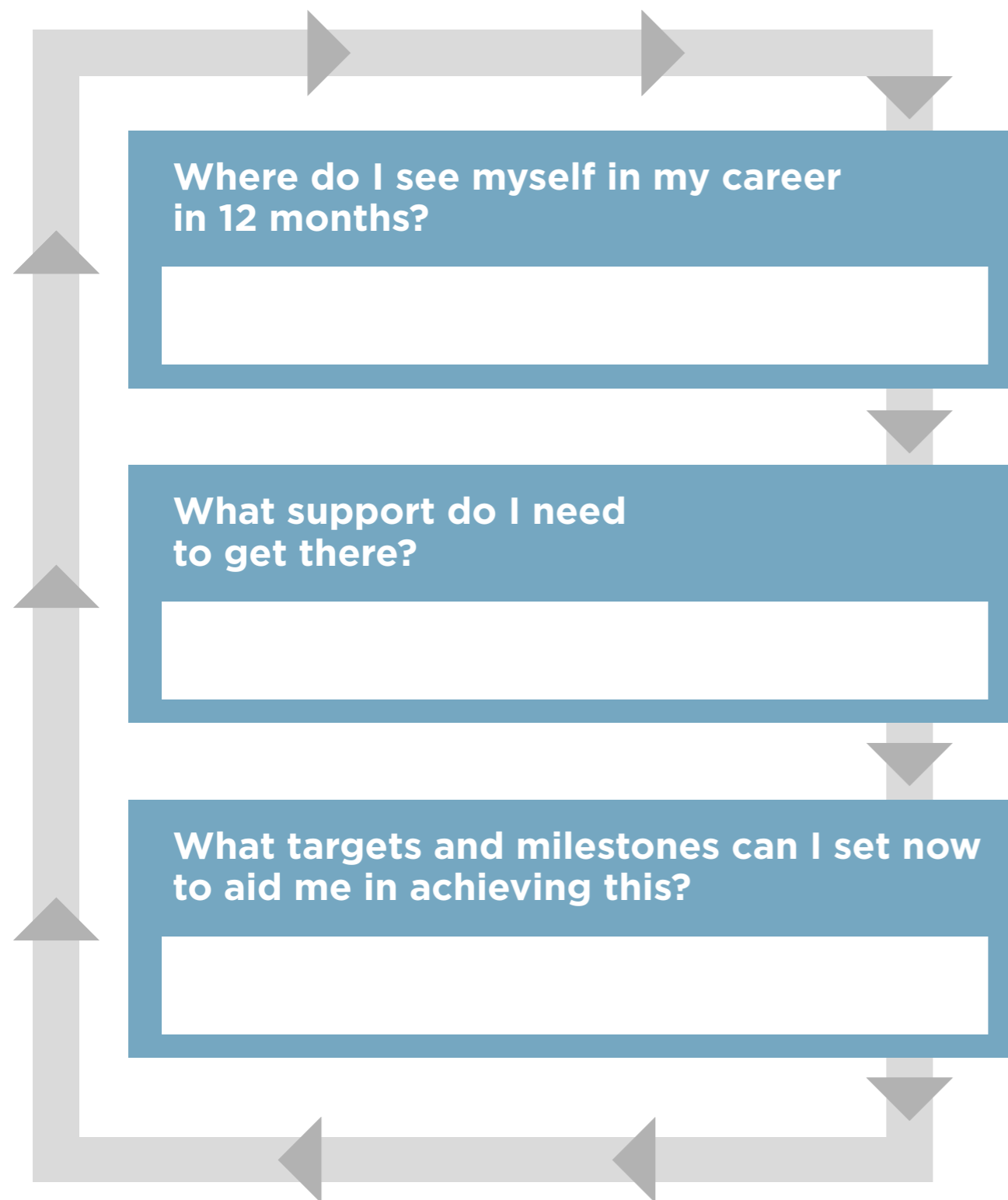
### Working in partnership with others

- Understand partnership working.
- You will be able to establish and maintain working relationships with colleagues, establish and maintain working relationships with other professionals, & work in partnership with others.



## Making an impact, now and in the future

Your career is a path, not a programme. We want to understand your career goals for the future now, so that we're best placed to assist, guide and inform you on your options.



### The next level

If you want to up-skill further upon completing this programme, consider our level 5 Leader in Adult Care or our Level 5 Healthcare Assistant Practitioner apprenticeships.



## Make an impact

We're all about making an impact, be that individuals making an impact through their day-to-day work, or by organisations making their impact on our economy.

As a national training provider, we make this impact throughout the UK, with expertise in childcare, healthcare, clinical and business skills apprenticeships.

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